

Transfer of Ownership for a Fleet or Fleet Portion

If you purchased a fleet or fleet portion that was previously registered in diesel off-road online reporting system (DOORS) and you wish to transfer the newly acquired fleet or fleet portion to your current DOORS account, please read this form carefully and submit all required information.

Note: if you are purchasing individual vehicles, and not a fleet or fleet portion, do not fill out this form. For information on adding individual vehicles to a fleet, please see the DOORS user guide for "Updating Fleet Information," which is available in the Off-road website's Knowledge Center at: <http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>

To have a fleet or fleet portion transferred to a different DOORS account, please submit this completed form by scanning and emailing it to doors@arb.ca.gov, faxing it to (916) 322-3923, or by mailing to:

ATTN: OFF-ROAD DIESEL REPORTING
MSCD, Mail Stop 13A
Air Resources Board
1001 I Street, P.O. Box 2815
Sacramento, California 95812

Your fleet information:

DOORS Fleet ID Number

Company/Agency Name

Name of Responsible Official or Designee

Job Title

Phone Number of Signatory

Email Address of Signatory

Signature of Responsible Official or Designee

Date

Information of the fleet/fleet portion being transferred:

DOORS Fleet ID Number to be Transferred: _____
Company/Agency Name: _____
Name/Contact Information of Fleet _____
(if known): _____
Date of Fleet/Fleet Portion Acquisition: _____

Other Required Information:

When a fleet/fleet portion is acquired, you have the option of choosing how the acquired fleet/fleet portion is incorporated into your existing fleet.

- Option 1: Keep the acquired fleet/fleet portion under its current DOORS fleet ID number (i.e., keep the acquired fleet/fleet portion as its own entity, separate from the other fleets or vehicles you may own), and have it assigned a new username and password. This means you will have a separate username and password for the newly acquired fleet. Please note that if you chose this option, credits previously earned by the acquired fleet/fleet portion will be transfer over to your fleet. For more information on fleet portions and transfer credits, please see the "Fleet Portions" frequently asked questions (FAQs) which is available in the Off-Road Knowledge Center website at: <http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>
- Option 2: Keep the acquired fleet/fleet portion under its current DOORS fleet ID number (i.e., keep the acquired fleet/fleet portion as its own entity, separate from the other fleets or vehicles you may own), and have it assigned to your current username and password. This means that when you sign into your DOORS account under your current username and password, you will see the newly acquired fleet in addition to your current fleet(s). Please note that if you chose this option, credits previously earned by the acquired fleet will be transfer over to your fleet. For more information on fleet portions and transfer credits, please see the "Fleet Portions" FAQs which are available in the Off-Road Knowledge Center website at: <http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>
- Option 3: Combine the vehicles of the acquired fleet with the vehicles you already own (i.e., the acquired fleet will no longer have its own DOORS fleet ID number, and will instead have its vehicles incorporated with those you already own). Please note that if you chose this option, credits previously earned by the acquired fleet will not transfer over to your fleet. For more information on fleet portions and transfer credits, please see the "Fleet Portions" FAQs which is available in the Off-Road Knowledge Center website at: <http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>

Please circle which option you will be selecting, and then fill in the appropriate information below: Option 1 / Option 2 / Option 3

If you selected **Option 1**, please fill out the following information:

New username: _____

New password: _____

This will be the new username and password for the acquired fleet/fleet portion.

If you selected **Option 2**, please fill out the following information:

Current username: _____

Current password: _____

The acquired fleet will be moved to the DOORS account associated with your current username and password listed above.

If you selected **Option 3**, please fill out the following information:

DOORS ID of your
current fleet: _____

Current username: _____

Current password: _____

The vehicles of the acquired fleet will be moved to the DOORS account listed above.